

## **905 ADVERTISING**

### **I. PURPOSE**

The purpose of this policy is to provide guidelines for the advertising or promoting of products or services to students and parents in the schools.

### **II. GENERAL STATEMENT OF POLICY**

The School District's policy is that the name, facilities, staff, students or any part of the school district shall not be used for advertising or promoting the interests of a commercial or nonprofit agency or organization except as set forth below.

### **III. ADVERTISING GUIDELINES**

- A. School publications, including publications such as programs and calendars, may accept and publish paid advertising provided they receive advance approval from the appropriate administrator. In no instance shall publications accept advertising or advertising images for alcohol, tobacco, drugs, drug paraphernalia, weapons or obscene, pornographic or illegal materials. Advertisements may be rejected by the school district if determined to be inconsistent with the educational objectives of the district or inappropriate for inclusion in the publication. For example, advertisements may be rejected if determined to be false, misleading or deceptive, or if they relate to an illegal activity or antisocial behavior. The administrative designee is responsible for screening all such advertising for appropriateness, including compliance with the school district policy prohibiting sexual, racial and religious harassment.
- B. The school board or administrative designee may approve advertising in school district facilities or on school district property. Any approval will state precisely where such advertising may be placed. The restrictions listed in Section A. above will apply. Advertising will not be allowed outside the specific area approved by the superintendent. Specific advertising must be approved by the superintendent or designee. In no instance will an advertising device be erected or maintained within 100 feet of a school that is visible to and primarily intended to advertise and inform or to attract or which does attract the attention of operators and occupants of motor vehicles.
- C. Donations which include or carry advertisements must be approved by the superintendent.
- D. The school district or a school may acknowledge a donation it has received from an organization by displaying a "donated by," "sponsored in part by" or a similar

by-line with the organization's name and/or symbol on the item. Examples include activity programs or yearbooks.

- E. Nonprofit entities and organizations may be allowed to use the school district name, students or facilities for purposes of advertising or promotion if the purpose is determined to be educationally related and prior approval is obtained from the superintendent. Advertising will be limited to the specific event or purpose approved by the superintendent.
- F. Contracts for computers or related equipment or services that required advertising to be disseminated to students will not be entered into or permitted unless done pursuant to and in accordance with state law.
- G. The inclusion of advertisements in school district publications, in school district facilities or on school district property does not constitute approval and/or endorsement of any product, service, organization or activity. Approved advertisements will not imply or declare such approval or endorsement.

#### **IV. ACCOUNTING**

Advertising revenues must be accounted for and reported in compliance with UFARS legal requirements. A periodic report shall be made to the school board by the superintendent regarding the scope and amount of such revenues.

##### **Legal References:**

Minn. Stat. § 123B.93 (Advertising on School Buses)

Minn. Stat. § 125B.022 (Contracts for Computers or Related Equipment or Service)

Minn. Stat. § 173.08 (Excluded Road Advertising Devices)

##### **Cross References:**

MSBA/MASA Model Policy 421 (Gifts to Employees)

MSBA/MASA Model Policy 702 (Accounting)

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Alexandria Public Schools - No. 206

Alexandria, Minnesota