The regular meeting of the Board of Education of Alexandria School District, Alexandria, Minnesota, was called to order by School Board Chairperson Dean Anderson at 7:00 p.m. in the District Office Oak Conference Room, Alexandria, Minnesota.

Absent: None

Administrators Present: Trevor Peterson, Rick Sansted, Scott Heckert, Michelle Bethke-Kaliher and 17 visitors

APPROVAL OF AGENDA

Motion by Zeithamer, seconded by Susag, to amend the agenda to include item G in the Action Items.

Motion by Zeithamer, seconded by Susag, to approve the November 18, 2019 agenda as amended.

Ayes 7
Nays 0
Motion Carried.

CONSENT AGENDA

Motion by Dave Anderson, seconded by Cuniff, to approve the Consent Agenda as follows:

MEETING MINUTES

To approve the minutes of the regular board meeting held on October 21, 2019 and special board meeting held on November 13, 2019.

DISTRICT CLAIMS

To ratify the payment of the October 2019 claims.

FINANCIAL REPORTS

To approve the revenue and expenditure reports for October 2019.

EMPLOYMENT AGREEMENT

To approve the following employment agreement:

- Pederson, Sherry: Bus Paraprofessional @ Transportation; effective 11/8/2019
- Lang, Victoria: SPED Paraprofessional @ Voyager; effective 11/6/2019
- Johnson, Heather: ECFE Paraprofessional @ EEC; effective 10/28/2019
- Buching, Maren: FNS/Cook @ AAHS; effective 10/22/2019
EMPLOYMENT AGREEMENTS – CO-CURRICULAR

To approve the following coaching/co-curricular agreements:

- Wacek, Jessie: Middle School Boys Swimming Coach
- Swedberg, Jenny: Middle School Boys Swimming Coach
- Collins, Cahil: Middle School Boys Swimming Coach
- Meyer, Adrienne: Assistant Gymnastics Coach

RESIGNATION AGREEMENTS

To approve the following resignation agreements:

- Amundson, Tara: FNS/Cook, effective 10/25/2019
- Nelson, Connie: ECFE Secretary, effective 10/17/2019
- Poshek, Chris: Paraprofessional, effective 11/22/19

Co-Curricular Staff:

- Cullen, Jon: Assistant Boys Hockey Coach

REQUESTS FOR ADDITIONAL POSITION

To approve the following additional positions:

- 2019-2020 School Year
  - Request to add up to 2.5 FTE to support mental health
  - Request for a Girls Basketball B squad/JV Booster Coach

REQUESTS FOR LEAVE OF ABSENCE

To approve the following leave of absence requests:

- Kragenbring, Christine: Requesting a FMLA medical leave; approximate date of LOA is November 21, 2019 with return date to be determined.
- Ekola, Mary: Requesting a non-FMLA medical leave; approximate date of LOA is December 4, 2019 through February 27, 2020.
- Brittin, Boike: Requesting a FMLA medical leave; approximate date of LOA is March 20, 2020 through June 2, 2020.
- Lagergren, Katelynn: Requesting a FMLA medical leave; approximate date of LOA is April 7, 2020 through June 3, 2020.

RETIREMENT

To approve the following retirement:

- Bordeaux, Heidi: Bus Driver, effective 12/31/2019

DONATIONS AND GRANTS

To approve the resolution for the following donations and grants:

RESOLUTION FOR ALEXANDRIA PUBLIC SCHOOLS TO ACCEPT DONATIONS AND GRANTS

WHEREAS, the Alexandria School District Board encourages the support of the district’s educational programs through the funding and support of grant opportunities and donations that meet the goals and objectives of the school district;

2
WHEREAS, the school district will control and maintain all grants and donations to ensure that the interests of all students are met;

WHEREAS, the grants and donations listed below have been reviewed and approved by the administration of the Alexandria School District;

THEREFORE, BE IT RESOLVED, by the School Board of Alexandria School District - No. 206, State of Minnesota, to accept the following grants and donations:

- The Alexandria FFA program received a $1,500 donation from the Alexandria FFA Alumni to promote additional involvement in the program.

FUNDRAISING ACTIVITY

To approve the following fundraising activity:

- The Nordic Ski Team will sell Heggie’s frozen pizzas to help pay for equipment, supplies, an annual trip and maintaining trail grooming equipment.
- AAHS Theatre students will hold a variety of fundraising activities including utilizing a donation link, taking pictures with Cinderella, selling flowers and entering into a partnership with Young Living to help pay for their student trip to London.
- The Boys Swimming & Diving Team will conduct set up and tear down for the Medora musical on December 9 and bag groceries at Cub on November 23 and 24 to cover equipment and meal expenses.

EXTENDED FIELD TRIPS

To approve the following extended field trips:

- The Nordic Ski Team is requesting permission to travel to Biwabik, MN from January 3rd through January 4th to participate in the Mesabi East Invite at Giant’s Ridge.
- AAHS DECA students are requesting permission to travel to Minneapolis, MN from December 6th through December 7th to attend the Central Region Leadership Conference where they will develop leadership skills, competitive strategies and business acumen.

FIRST READING OF DISTRICT POLICY REVISIONS

To adopt the first reading of the following district policies:

- Policy 403 – Discipline, Suspension and Dismissal of School District Employees
- Policy 407 – Employee Right to Know – Exposure to Hazardous Substances
- Policy 408 – Subpoena of a School District Employee
- Policy 409 – Employee Publications, Instructional Materials, Inventions, Creations and Presentations
- Policy 536 – Student Open Enrollment
November 18, 2019

DISTRICT POLICY ADOPTION

To adopt the following district policies:

- Policy 101 – Legal Status of the School District
- Policy 404 – Employment Background Checks
- Policy 406 – Public and Private Personnel Data
- Policy 414 – Mandated Reporting of Child Neglect or Physical or Sexual Abuse
- Policy 415 – Mandated Reporting of Maltreatment of Vulnerable Adults
- Policy 625 – Summer School Instruction
- Policy 908 – Rewards to Solving a Crime

DISSOLUTION OF COOPERATIVE SPONSORSHIPS

To approve the application for dissolution of the following cooperative sponsorship agreement with Fergus Falls, Chokio-Alberta, Wheaton and West Central Area School:
- Boys Alpine Ski (2019-2020 School Year)

To approve the application for dissolution of the following cooperative sponsorship agreement with Fergus Falls, Chokio-Alberta and Wheaton:
- Girls Alpine Ski (2019-2020 School Year)

COOPERATIVE SPONSORSHIP AGREEMENTS

To approve the application for a cooperative sponsorship agreement with Fergus Falls, Chokio-Alberta, Wheaton, West Central Area, Brandon-Evansville, Minnewaska and Morris Area Schools:
- Boys Alpine Ski (2019-2020 School Year)

To approve the application for a cooperative sponsorship agreement with Fergus Falls, Wheaton, West Central Area, Brandon-Evansville and Minnewaska:
- Girls Alpine Ski (2019-2020 School Year)

INDEPENDENT PROVIDER AGREEMENT

To approve the following Independent Provider applications from:
- Viking Sportsmen Inc. (for the Archery in the Schools program)

SCHOOL DISTRICT AGREEMENTS

To approve the following agreements:

- Student Teaching Agreement between Regents of University of Minnesota College of Education and Human Development and Alexandria Public Schools beginning November 2019 through October 2024
- Student Teaching Agreement between Regents of University of Minnesota Crookston and Alexandria Public Schools beginning November 2019 through October 2020

Vote on Consent Agenda:

Ayes  7
Nays  0
November 18, 2019

Motion Carried.

FOOD & NUTRITION SERVICES UPDATE
Janeen Peterson shared FNS program information with the school board members.

SUMMER PROJECTS UPDATE
Trevor Peterson provided an update on the summer projects in the District.

OPERATING LEVY – NEXT STEPS
Trevor Peterson provided an update on steps the District will take as a result of the operating levy passing.

APPROVE LAKES AREA RECREATION DISSOLUTION
Motion by Zeithamer, seconded by Susag, to approve the Lakes Area Recreation Dissolution Agreement.
Ayes 7
Nays 0
Motion Carried.

APPROVE RECREATION AGREEMENT WITH CITY OF ALEXANDRIA
Motion by Cunniff, seconded by Krebs, to approve the recreation agreement with the City of Alexandria.
Ayes 7
Nays 0
Motion Carried.

APPROVAL OF POSITIONS
Motion by Zeithamer, seconded by Dave Anderson, to approve the addition of six positions.
Ayes 7
Nays 0
Motion Carried.

APPROVE FIRST READING OF CURRICULUM, AND PROGRAM MODIFICATIONS/ COURSE CHANGES
Motion by Carlson, seconded by Susag, to approve the first reading of 2020-2021 AAHS Curriculum and Program Modifications/Course Changes as presented.
Ayes 7
Nays 0
Motion Carried.

ACCEPT WORLD’S BEST WORKFORCE REPORT SUMMARY
Motion by Cunniff, seconded by Krebs, to accept the 2018-2019 World’s Best Workforce Report Summary as presented.
Ayes 7
Nays 0
Motion Carried.
November 18, 2019

ADOPT RESOLUTION
COMBINING POLLING PLACES

Member Zeithamer introduced the following resolution and moved its adoption:

RESOLUTION ESTABLISHING COMBINED POLLING PLACES FOR MULTIPLE PRECINCTS AND DESIGNATING HOURS DURING WHICH THE POLLING PLACES WILL REMAIN OPEN FOR VOTING FOR SCHOOL DISTRICT ELECTIONS NOT HELD ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Alexandria Public Schools - No. 206, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

<table>
<thead>
<tr>
<th>PRECINCT NUMBER</th>
<th>PRECINCT NAME</th>
<th>POLLING PLACE LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Precinct 1</td>
<td>Alexandria City – Ward 1 P1</td>
<td>Lake Community Church 490 Voyager Dr. Alexandria MN 56308</td>
</tr>
<tr>
<td></td>
<td>Alexandria City – Ward 1 P2</td>
<td></td>
</tr>
<tr>
<td>Precinct 2</td>
<td>Alexandria City – Ward 2</td>
<td>Reach Church 1310 North Nokomis Alexandria MN 56308</td>
</tr>
<tr>
<td>Precinct 3</td>
<td>Alexandria City – Ward 3</td>
<td>New Life Christian Church 1910 Co Rd 82 SE Alexandria MN 56308</td>
</tr>
<tr>
<td>Precinct 4</td>
<td>Alexandria City – Ward 4</td>
<td>Cornerstone Church 202 7th Ave E Alexandria MN 56308</td>
</tr>
<tr>
<td>Precinct 5</td>
<td>Alexandria City – Ward 5 P1</td>
<td>Alexandria City Hall 704 Broadway</td>
</tr>
</tbody>
</table>


<table>
<thead>
<tr>
<th>Precinct</th>
<th>Location</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Precinct 6</td>
<td>LaGrand Township</td>
<td>LaGrand Town Hall 501 Town Hall Rd NW Alexandria MN 56308</td>
</tr>
<tr>
<td>Precinct 7</td>
<td>Brandon Township, Garfield City, Ida Township, Leaf Valley Township, Moe Township</td>
<td>Ida Town Hall 4700 County Road 6 NW Garfield MN 56332</td>
</tr>
<tr>
<td>Precinct 8</td>
<td>Miltona City, Miltona Township, Spruce Hill Township</td>
<td>Miltona Community Center 5590 County Road 14 NE Garfield MN 56354</td>
</tr>
<tr>
<td>Precinct 9</td>
<td>Belle River Township, Carlos City, Carlos Township</td>
<td>Carlos Town Hall 210 Victoria Ave. Carlos MN 56319</td>
</tr>
<tr>
<td>Precinct 10</td>
<td>Alexandria Township, Nelson City, Osakis Township</td>
<td>Good Shepherd Lutheran Church 2702 State Highway 29 N Alexandria MN 56308</td>
</tr>
<tr>
<td>Precinct 11</td>
<td>Forada City, Hudson Township</td>
<td>Forada City Fire Hall 10991 Tobys Ave SE Alexandria MN 56308</td>
</tr>
<tr>
<td>Precinct 12</td>
<td>Holmes City Township, Lake Mary Township, Reno Township (Pope County)</td>
<td>Lake Mary Town Hall 4791 County Road 4 SW Alexandria MN 56308</td>
</tr>
</tbody>
</table>

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7 o'clock a.m. and 8 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.
5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant’s status to “challenged” in the statewide registration system.

The motion for the adoption of the forgoing resolution was duly seconded by Member Dave Anderson and upon vote being taken thereon, the following voted in favor thereof: Dean Anderson, Dave Anderson, Carlson, Susag, Cunniff, Krebs and Zeithamer

and the following voted against the same: None

Whereupon said resolution was declared dully passed and adopted on November 18, 2019.

_____________________
School Board Chairperson
Alexandria Public Schools – No. 206

**RETIREMENT**

Motion by Carlson, seconded by Krebs, to accept the retirement letter of the Superintendent.

Ayes 7
Nays 0
Motion Carried.

Motion by Dave Anderson, seconded by Susag, to use MSBA’s Executive Search Service for the Superintendent search at the outlined rate.

Ayes 7
Nays 0
Motion Carried.
November 18, 2019

ADJOURNMENT

There being no further business to come before the School Board at this time, the meeting adjourned at 9:39 p.m.

ATTEST:

/s/ Pam Carlson  
Clerk

/s/ Dean Anderson  
Chairperson