January 2, 2020

ORGANIZATIONAL MEETING
BOARD OF EDUCATION
ALEXANDRIA PUBLIC SCHOOLS
ALEXANDRIA, MINNESOTA
JANUARY 2, 2020

The special organizational meeting of the Board of Education of Alexandria School District, Alexandria, Minnesota, was called to order by School Board Chairperson Dean Anderson at 4:03 p.m. in the District Office Oak Conference Room, Alexandria, Minnesota.


Administrators Present: None

Other Present: Maggie Timm and Jill Johnson

APPROVAL OF AGENDA

Motion by Susag, seconded by Cunniff, to approve the January 2, 2020 organizational meeting agenda.

Ayes 7
Nays 0
Motion Carried.

ELECTION OF OFFICERS

Dave Anderson nominated Dean Anderson for the office of chairperson.

Motion by Dave Anderson, seconded by Zeithamer, to close nominations and to cast a unanimous ballot for Dean Anderson for chairperson.

Ayes 7
Nays 0
Motion Carried.

Susag nominated Dave Anderson for the office of vice chairperson.

Motion by Susag, seconded by Zeithamer, to close nominations and to cast a unanimous ballot for Dave Anderson for vice chairperson.

Ayes 7
Nays 0
Motion Carried.

Krebs nominated Cunniff for the office of clerk.

Motion by Krebs, seconded by Carlson, to close nominations and to cast a unanimous ballot for Bob Cunniff for clerk.
Ayes  7  
Nays  0  
Motion Carried.

Dave Anderson nominated Pam Carlson for the office of treasurer.

Motion by Dave Anderson, seconded by Zeithamer, to close nominations and to case a unanimous ballot for Pam Carlson for treasurer.

Ayes  7  
Nays  0  
Motion Carried.

Motion by Dave Anderson, seconded by Cunniff, to appoint the board members to the following committees:

- Personnel/Negotiations – Dave Anderson, Sandy Susag, and Alan Zeithamer
- Curriculum/Policy – Dean Anderson, Bob Cunniff, and Angie Krebs
- Budget/Facilities – Dean Anderson, Pam Carlson, and Alan Zeithamer

Ayes  7  
Nays  0  
Motion Carried.

Chair Dean Anderson appointed the following board members to the following committees/boards for calendar year 2019:

- Runestone Area Education District Board – Alan Zeithamer
- MSBA Legislative Liaison – Dave Anderson
- Minnesota State High School League – Bob Cunniff (Alternate: Angie Krebs)
- Curriculum Advisory Council – Bob Cunniff and Angie Krebs
- Representative Assembly Designee to the Lakes Country Service Cooperative - Dean Anderson
- CMETS Committee Representative – Alan Zeithamer
- Student Connections – Pam Carlson, Bob Cunniff, Angie Krebs, and Sandy Susag
- Budget and Finance Advisory Council – Dave Anderson and Pam Carlson
- Special Education Advisory Committee – Sandy Susag
- Local Government Coordination Committee – Bob Cunniff, Angie Krebs, and Sandy Susag
- Community Education Advisory Council – Dave Anderson and Bob Cunniff
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SALARY FOR BOARD OF EDUCATION Motion by Zeithamer, seconded by Susag, to maintain school board salaries at $3,600 with the chairperson receiving an additional $500 per year.

Ayes 7
Nays 0
Motion Carried.

BUDGET FOR BOARD MEMBER TRAINING AND IN-SERVICE Motion by Susag, seconded by Dave Anderson, to set the amount of $2,300 per board member for calendar year 2020 for board member training and in-service.

Ayes 7
Nays 0
Motion Carried.

CALENDAR OF BOARD MEETINGS Motion by Dave Anderson, seconded by Cunniff, to move the September 21, 2020 meeting to September 28, 2020 and set the calendar for January 2020 through June 2021.

Ayes 7
Nays 0
Motion Carried.

BOARD MEETING FORMAT AND COMMUNICATION PROCESS Motion by Krebs, seconded by Susag, to approve the school board meeting format and communication processes.

Ayes 7
Nays 0
Motion Carried.

BOARD ANNUAL RE-ORGANIZATION CONSENT AGENDA Motion by Zeithamer, seconded by Krebs, to approve the Board of Education Organization Consent Agenda, as follows:

DESIGNATE OFFICIAL NEWSPAPER To designate the Echo Press as the official newspaper for district legal publications for calendar year 2020.

DESIGNATE LEGAL COUNSEL To approve Kennedy & Graven; Swenson, Lervick, Syverson, Trosvig, Jacobson, Schultz P.A.; Dorsey Whitney Law Firm; and Pemberton Law as the district’s legal counsel resources for calendar year 2020.
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DESIGNATE ON-CALL ARCHITECTS
To approve Ringdahl Architects, Widseth, Smith, Nolting & Associates, and JLG Architects as the district’s on-call architects for calendar year 2020.

DESIGNATE AUDIT FIRM
To appoint Eide Bailly LLP firm as the district’s financial auditing firm for calendar year 2020.

DESIGNATE DEPOSITORIES
To designate the following financial institutions as official depositories for district funds for calendar year 2020: Bell Bank, Alexandria; Bremer Bank, Alexandria; and Minnesota School District Asset Fund Plus.

DESIGNATE AUTHORITY FOR ELECTRONIC FUND TRANSFERS & INVESTMENTS
To delegate authority to the business director to initiate electronic fund transfers and to invest District funds in 2020.

DISTRICT POLICY SERVICE
To approve MSBA as the district’s policy service provider for 2020.

DISTRICT CONTACTS AND DESIGNEES
To approve District Administrative Contacts and Designees for 2020 as follows:

- Superintendent – Julie Critz
- Business Director – Trevor Peterson
- ESEA (Title I) LEA Rep & Contact – Michelle Bethke-Kaliher
- ESEA (Title IIA) Contact – Rick Sansted
- District Assessment Coordinator – Rick Sansted
- Federal IDEA, 419, 420, 422, 435 (Rep & Contact): Michelle Bethke-Kaliher
- ADSIS (Alternate Delivery of Specialized Instructional Services) Rep & Contact: Michelle Bethke-Kaliher
- Comprehensive School Reform Contact – Julie Critz
- Air Quality Control Contact – Wade Nibbe
- Minnesota Automated Reporting Student System (MARSS) Contact: Krista Gundberg

Vote on Consent Agenda:
Ayes 7
Nays 0
Motion Carried.

MSBA LOCAL CONTROL RESOLUTION
Motion by Zeithamer, seconded by Dave Anderson, to adopt the MSBA Local Control Resolution.

Ayes 7
Nays 0
Motion Carried.
REQUEST FOR ADDITIONAL POSITION

Motion by Susag, seconded by Cunniff, to approve the following additional position:

- .4 FTE Counselor at AAHS

Ayes   7
Nays   0
Motion Carried.

ADOPT RETENTION SCHEDULE

Motion by Carlson, seconded by Krebs, to adopt the General Records Retention Schedule for Minnesota School Districts.

Ayes   7
Nays   0
Motion Carried.

SCHOOL DISTRICT MEMBERSHIP UPDATES

Board members shared updates on the various school district memberships.

SUMMARY OF BOARD SELF-EVALUATION FORMS

Board members discussed the compiled summary of the self-evaluation forms completed prior to the meeting.

FACILITY ACQUISITION

Closed session called to order by School Board Chairperson Dean Anderson at 5:43 p.m. to discuss the negotiations process for facility acquisition.

Motion by Susag, seconded by Dave Anderson, to return to open session at 6:57 p.m.

Ayes   5
Nays   0
Motion Carried.

ADJOURNMENT

There being no further business to come before the School Board at this time; the meeting adjourned at 7:18 p.m.

ATTEST:

/s/ Dean Anderson
Chairperson

/s/ Pam Carlson
Treasurer