The regular meeting of the Board of Education of Alexandria School District, Alexandria, Minnesota, was called to order by School Board Chairperson Dean Anderson at 7:02 p.m. in the District Office Oak Conference Room, Alexandria, Minnesota.


Absent: None

Administrators Present: Trevor Peterson, Rick Sansted, Scott Heckert, Michelle Bethke-Kaliher and Lynn Jenc

Others: Maggie Timm and 13 guests

APPROVAL OF AGENDA

Motion by Susag, seconded by Krebs, to amend the agenda to include Approval of the Teacher’s Master Agreement in the Action Items.

Motion by Susag, seconded by Krebs, to approve the December 16, 2019 agenda as amended.

Ayes 7
Nays 0
Motion Carried.

ADMINISTRATIVE PRESENTATION

A presentation was given explaining the proposed 2019 payable 2020 property tax levy.

TESTIMONY FROM PUBLIC

The opportunity was given for testimony from any interested parties regarding the district’s current budget and the recommendation for setting the 2019 payable 2020 property tax levy.

CONSENT AGENDA

Motion by Cunniff, seconded by Zeithamer, to approve the Consent Agenda as follows:

MEETING MINUTES

To approve the minutes of the regular board meeting held on November 18, 2019 and special board meeting held on December 4, 2019.

DISTRICT CLAIMS

To ratify the payment of the November 2019 claims.

FINANCIAL REPORTS

To approve the revenue and expenditure reports for November 2019.
EMployment Agreement

To approve the following employment agreements:

- Ackerman, Larry: Paraprofessional @ VES; effective 12/2/2019
- Erickson, Kimberly: Paraprofessional @ AAHS; effective 12/17/2019
- Bukowski, Daniel: Community Education Manager; effective 1/2/2020
- Gulbranson, Lori: Secretary II; effective 1/2/2020
- Johnson, Todd: Facilitator II; effective 1/2/2020
- McDaniel, Samantha: Secretary I; effective 1/2/2020
- Wendel, Kelli: Facilitator I; effective 1/2/2020
- Comer, Clarke: Facilitator I; effective 1/2/2020
- Weltin, Paul: Bus Driver; effective 12/17/2019

Employment Agreements – Co-Curricular

To approve the following coaching/co-curricular agreements:

- Stifter, Jackie: 9th Grade Softball Coach
- Ludwig, Carrie: Assistant Winter Strength Training Coach
- Kratzke, Andrew: Assistant Wrestling Coach
- Mateer, Rebecca: Middle School Nordic Ski Coach

Resignation Agreements

To approve the following resignation agreements:

- Abdallah, Aushara: Paraprofessional, effective 11/29/2019
- Erickson, Mark: SPED Transportation Facilitator, effective 12/6/2019
- Lorentz, Bev: FNS/Cook; effective 12/10/2019

Requests for Additional Position

To approve the following additional positions:

- 2019-2020 School Year
- Request to add a 6-8 Nordic Ski Coach
- Request for two Assistant Baseball Booster Coaches
- Realign bus mechanics to allow for one head mechanic position

Requests for Leave of Absence

To approve the following leave of absence requests:

- Muer, Amanda: Requesting a FMLA medical leave; approximate date of LOA is February 3, 2020 through April 27, 2020.
- Hittle, Rebecca: Requesting a FMLA medical leave; approximate date of LOA is March 15, 2020 through June 1, 2020.

Donations and Grants

To approve the submission of a grant application by Alexandria School District to the Douglas County Children’s Mental Health Collaborative and to approve the resolution for the following donations and grants:

RESOLUTION FOR ALEXANDRIA PUBLIC SCHOOLS TO ACCEPT DONATIONS AND GRANTS
WHEREAS, the Alexandria School District Board encourages the support of the district’s educational programs through the funding and support of grant opportunities and donations that meet the goals and objectives of the school district;

WHEREAS, the school district will control and maintain all grants and donations to ensure that the interests of all students are met;

WHEREAS, the grants and donations listed below have been reviewed and approved by the administration of the Alexandria School District;

THEREFORE, BE IT RESOLVED, by the School Board of Alexandria School District - No. 206, State of Minnesota, to accept the following grants and donations:

- The Early Childhood Special Education program received a $500.00 donation from Van Ahn & Company, Inc. to purchase instructional supplies, materials, equipment and toys for students age birth-5.
- The Soccer Booster Club donated $1,007.01 to fund a Girl’s Soccer Coach position.
- The Football Team received a $2,430.00 donation from the Senior Parents to support the football program.
- The Football – Grid Club donated $15,000.00 to the support the football program.
- The Boys Hockey team received a $4,435.19 donation to fund a Varsity Assistant Booster Coach position.
- Alexandria Area High School received a $40,000.00 grant from the Douglas County Children’s Mental Health Collaborative ($20,000.00 for each of the next two years) to increase student achievement for students who are struggling.
- Carlos Elementary School received a $50.00 donation from the Carlos Lions Club for their Veteran’s Day program.

FUNDRAISING ACTIVITY

To approve the following fundraising activity:

- The AAHS Student Council will host a midwinter formal dance for students to have a fun and safe night socializing. Students pay for tickets to attend and the money raised is used to offset the dance expenses.
December 16, 2019

FIRST READING OF DISTRICT POLICY REVISIONS

To adopt the first reading of the following district policies:

- Policy 411 – Employment Procedures
- Policy 412 – Training of New Employees
- Policy 417 – Chemical Use and Abuse
- Policy 418 – Drug-Free Workplace/Drug-Free School
- Policy 704 – Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System

DISTRICT POLICY ADOPTION

To adopt the following district policies:

- Policy 403 – Discipline, Suspension and Dismissal of Employees
- Policy 407 – Employee Right to Know
- Policy 408 – Subpoena of School District Employee
- Policy 409 – Employee Publications, Instructional Materials, Inventions, Creations and Presentations
- Policy 536 – Student Open Enrollment

SCHOOL DISTRICT AGREEMENTS

To approve the following agreement:

- Memorandum of Agreement for a clinical experience program in nursing between Southwest Minnesota State University and Alexandria Public Schools beginning July 2019 through June 2024

AAHS CURRICULUM AND PROGRAM MODIFICATIONS/COURSE CHANGES

To adopt the 2020-2021 curriculum/program modifications for Alexandria Area High School.

Vote on Consent Agenda:

Ayes 7
Nays 0
Motion Carried.

ROBOTICS UPDATE

Jennifer Mounsdon, Grace Fink, Kailei Johnson, Emily Jensen and Sarah Fuchs shared highlights from the Robotics program.

VOYAGER SCHOOL UPDATE

Dana Christenson, Sandy Emmons and Elizabeth Boike shared highlights from Voyager Elementary School.

FACILITY RESTRUCTURING

Trevor Peterson shared information regarding Woodland Elementary School’s expansion and the new space that will be needed for relocating current services.

CERTIFICATION OF 2019 PAYABLE 2020 PROPERTY TAX LEVY

Motion by Susag, seconded by Carlson, to certify the 2019 payable 2020 property tax levy in the amount of $16,359,410.34 broken down as follows:

- General Fund $8,162,469.09
- Community Service Fund $805,195.00
- Debt Service Fund $6,644,325.37
- OPEB Debt Service Fund $747,420.88
December 16, 2019

APPROVE FIRST READING OF DMS CURRICULUM AND PROGRAM MODIFICATIONS/COURSE CHANGES
Motion by Zeithamer, seconded by Krebs, to approve the first reading of 2020-2021 Discovery Middle School Proposed Curriculum/Program Changes as presented.
Ayes 7
Nays 0
Motion Carried.

APPROVE FIRST READING OF GRADUATION REQUIREMENTS
Motion by Susag, seconded by Carlson, to approve the first reading of Policy 613 – Graduation Requirements.
Ayes 7
Nays 0
Motion Carried.

APPROVE FIRST READING OF 2020-2021 REACH CURRICULUM AND PROGRAM MODIFICATIONS/COURSE CHANGES
Motion by Zeithamer, seconded by Cunniff, to approve the first reading of 2020-2021 REACH Curriculum and Program Modifications/Course Changes as presented.
Ayes 7
Nays 0
Motion Carried.

APPROVE ELEMENTARY ATTENDANCE BOUNDARY REVIEW
Motion by Dave Anderson, seconded by Krebs, to approve the initiation of a boundary review to address class sizes at the elementary schools.
Ayes 7
Nays 0
Motion Carried.

APPROVE TEACHER MASTER AGREEMENT
Motion by Zeithamer, seconded by Susag, to ratify the Master Agreement with Education Minnesota Alexandria for the 2019-2020 and 2020-2021 school years.
Ayes 7
Nays 0
Motion Carried.

APPROVE SPECIAL MEETING
Motion by Cunniff, seconded by Dave Anderson, to call a special meeting of the school board on January 8, 2020 at 4:00 p.m. to consider a facility acquisition.
December 16, 2019

Ayes  7
Nays  0
Motion Carried.

ADJOURNMENT  There being no further business to come before the School Board at this time, the meeting adjourned at 9:13 p.m.

ATTEST:  /s/ Dean Anderson
Chairperson

/s/ Pam Carlson
Treasurer